

Devon County Amateur Swimming Association  
Expenses Claim version 1.1 applies from 01/08/2024



Name:	
Address:	
ASA registration number:	
Event attended:	
Sessions officiated:	
Job(s) done e.g. timekeeper, judge etc.	
Travel dates:	
Journey from/to:	
Explain reason if shortest route not taken:	
Total miles	@45p £
Supplementary mileage claim for additional officials travelling in same vehicle @10p per mile per official	£
Parking	£
Hotel bill	£
Meals etc.	£
Other:	£
Total Claim	£
Please share transport whenever possible and list other officials that travelled in your car:	
Payment will be made by bank credit transfer. Please give your bank details	
Bank Name:	Account in Name of:
Sort Code:	Account number:

Please submit your claim no later than the end of the month following the competition month (e.g. End of June if the competition is in May).

Please refer to the current DCASA Officials Expenses Policy and addendums that can be found on the DCASA website: [www.devonswimming.org.uk](http://www.devonswimming.org.uk)

Return the electronic form or a scan/photo of the form by email to: [treasurer@devonswimming.org.uk](mailto:treasurer@devonswimming.org.uk)