

# **Devon County**

## **A.S.A.**

### **GENERAL CHAMPIONSHIP CONDITIONS 2019**

*To be read in conjunction with the specific discipline competition condition's.*

- 1.** All events shall be competed for annually under ASA Laws and Regulations and ASA Technical Rules of Racing. The events will be run in accordance to the permissions granted by the South West A.S.A. for Level 2 Licensed meets for entry into Regional and National Competitions. The Management Committee of Devon County A.S.A. will approve the venues, dates and conditions under which the events will be held.
- 2.** All swimmers shall have their longest unbroken membership with a Devon County affiliated club for at least 60 days immediately prior to the first day of competition. This is the date that members joined the club; proof maybe required.
- 3.** All competitions shall be open to ASA registered swimmers who have at least one of the following qualifications:
  - a) Shall have been born within the County of Devon
  - b) Shall have resided in the County for a period of not less than 60 days immediately prior to the first day of competition
  - c) Are a member of HM Forces whose unit is affiliated to Devon County ASA
  - d) Reside in the neighbouring counties of Cornwall, Dorset or Somerset and are members of a club affiliated to Devon County as in General Condition 2.
  - e) Spend time outside the County for educational purposes or attend educational institutions within Devon providing they meet General Conditions 2.
- 4.** Clubs and competitors from that club will not be allowed to enter any Devon County ASA competitions, in any discipline if there are any outstanding monies; entry fees, fines, trophies etc., owed to the County for whatever reason. Matters under discussion or protest will not be considered as counting until settled.
- 5.** In the interests of the sport, in cases of extenuating circumstances, the emergency committee shall decide if the swimmer is eligible to compete. That decision shall be final.
- 6.** No swimmer taking part in a competition of another County in the current year shall be eligible to compete.
- 7.** Medals, struck from the Association die, shall be presented to each entrant finishing first, second or third in the Championships.
- 8.** Trophies, where applicable, will be presented to the winners who are responsible for their engraving. Winners of ALL County trophies shall enter into a bond for their safe custody and return to The Hon. Trophy Steward a minimum of 10 days prior to the competition in the following year. The Hon. Trophy Steward may agree to the return of said trophy at the appropriate gala but only with prior consent. Contact to be 28 days or more prior to the event.

Trophies will be issued or not, at the discretion of the Hon. Trophy Steward and upon satisfactory completion of a receipt. The trophies remain the property of Devon County Amateur Swimming Association (DCASA) and must remain within the county of Devon. Swimmers under the age of 18 years will need an adult to sign the receipt on their behalf. In the event of the trophy being unavailable for presentation at the required time or in a state

unsuitable for presentation, a fine will be levied against the club of which the swimmer was representing at the time of the award. Any expenses incurred by DCASA for retrieval, replacement, repair or engraving of trophies will also be recoverable from the club.

If a club would prefer not to stand as guarantor for any trophies, they must advise the Hon. Trophy Steward before the start of the day's competition, either by email in advance of the meet or on the day by signing a waiver which will be available from the trophy steward. Failure to do so will result in said trophy not being issued.

8.1 A fine of £50 per trophy will be imposed on the Club concerned for failure to comply with condition 8.

8.1.1 DCASA reserve the right to implement further sanctions on the club if the fine remains unpaid beyond a time specified by DCASA which is both reasonable and clearly communicated in writing.

8.1.2 Sanctions may include but are not restricted to the refusal of entries into the next scheduled County events and are not discipline specific and/or further monetary penalties.

8.2 Any appeal against the decisions taken by the trophy steward may be submitted in writing to the Hon General Secretary DCASA for Management Committee discussion at the next scheduled meeting. The decision of the Management Committee will be final and communicated to the appellant within a reasonable time after the committee has ruled

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## WATER POLO GENERAL CONDITIONS

1. The competitions shall be open to all clubs affiliated to Devon County A.S.A. and where passed by the Devon County A.S.A. Water polo committee, teams from other counties in the ASA SW region for the development of water polo.
2. The Devon County A.S.A. General Championships Conditions shall apply where applicable.
3. Where players have dual registration they may only play for one club during the season's competitions.
  - i. Any club having two teams competing in the same competition shall submit a separate Registration Form for each team to the Hon. Water polo Secretary.
  - ii. No player may be nominated for both teams.
4. The Leagues and Knock Out Cups are separate competitions. Players taking part in the Knockout competitions may only compete for the club in whose name they have entered the League competitions, unless that Club is not participating in that competition, when they may compete for another club for which they are a member complying with the general championships conditions.
  - i. Players may not move up age groups to play for another club.
5. The subscription for each season shall be decided by the water polo committee and approved by the Devon County Management Committee in a timely fashion prior to league entries being advertised.
  - i. The subscription and any fines due shall be paid to the D.C.A.S.A Hon. Treasurer not later than the published entry date of the competition.
  - ii. Failure to pay by the advertised due date may result in a fine not exceeding £25.00 per team as determined by the water polo committee.
6. The home club must arrange that matches shall commence not later than 9 p.m.
  - i. Matches involving Juniors under 15 or younger to commence at or before 8 p.m. unless either the visiting club requests a later start or clubs whose venues are not more than 10 miles apart agree.
7. All games shall be conducted in accordance with the FINA rules of water polo, which are adopted by the ASA and the subject of conditions for play within England except that all games in Devon County A.S.A. Competitions shall be Seven (7) minutes actual play per quarter, with two minute intervals.
8. Caps shall be of a contrasting colour, other than solid red, as approved by the referees, but also to contrast with the colour of the ball. A team may be required by the referees to wear white or blue caps. The goalkeepers shall wear red hats.
  - i. All teams shall provide their own sets of hats. It is recommended that each club provide caps for their own use.
  - ii. Clubs to provide caps in two colours i.e. White & Blue.
9. All clubs competing in a match where officials are appointed by the D.C.A.S.A shall equally share the match officials' expenses in the competitions in which they compete. These costs shall

be summarised by the league administrator, shared equally and under /overpayments invoiced/ refunded by the county treasurer at the end of the season.

10. Any club playing an ineligible player shall be deemed to have lost the match in which that member played.
  - i. The minimum age for water Polo competitors for events other than regional and National competitions shall be 10 years.
  - ii. The age specified shall be the age of the water polo player at midnight on the day of the match.
  - iii. Any club playing an ineligible player shall result in a fine not exceeding £25 per ineligible player per match.
11. All protests and appeals, with a fee of £25, shall be lodged with the D.C.A.S.A Hon. Water polo Secretary within three days, and he shall notify the secretary of the opposing club.
  - i. Fees are non-refundable in the event of a non-successful protest or appeal.
  - ii. The fee shall be forfeited if the Committee consider the protest frivolous.
  - iii. If clubs do not accept the ruling and wish to refer to the office of judicial administration (OJA) any fines will be stayed until a decision is reached by that body.
12. The Management or Emergency Committee of D.C.A.S.A shall have power to decide any point not provided for in the foregoing regulations.
13. All Water Polo Trophies are the property of Devon County ASA and are to be returned to the Hon. Trophy Steward by/at the October Management Committee Meeting unless agreed otherwise. Failure to return a trophy by this date will result in a fine of £50 per trophy.
14. Video and Photography – Clubs must comply with the current guidelines as published by the A.S.A. in its wavepower document. Clubs are responsible for the display and announcement of these guidelines at all matches. Failure to do so may result in fines and or suspension form the relevant competition.
15. With reference to 14 above any person who wishes not to be photographed must contact the Hon. Water polo Secretary at the earliest opportunity. Individuals may alter their preference at any time. The Hon. Water polo secretary will responsible for notifying clubs of individuals who do not wish to be photographed.

### **Health And Safety**

16. All matches to be played in water that meets the FINA rules regarding the water temperature.
17. To comply with A.S.A. Insurance requirements all poolside staff and club volunteer helpers must be A.S.A. registered members of an affiliated club.
  - i. All possible helpers must be registered with the D.C.A.S.A League Administrator prior to the start of the season, with names and A.S.A. registration numbers.
  - ii. Clubs may add additional names to the list at any time.
  - iii. In the event of last minute placement, previously unregistered names must be recorded on the match sheet with their ASA registration numbers.
  - iv. Clubs using unregistered persons will void the match.
18. Neither, Devon County A.S.A., the Promotor nor the Pool operator will be responsible for any loss or damage occurring during competitions and will not be liable if property is lost or damaged.

19. Unacceptable Behaviour - Behaviour becomes “unacceptable” when it is considered “Offensive” to others; this includes, but is not limited to, the following Theft, wilful damage to property and /or equipment, acts of vandalism, abuse of alcohol and/or drugs, bullying, offensive language, aggressive/violent acts, threatening behaviour, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport into disrepute. The A.S.A. Codes of Conduct shall govern the acts and behaviours of all present.
20. The health, safety and wellbeing of all players, officials, volunteers, spectators and visitors is paramount – all Health and Safety rules/regulations/requirements must be complied with at all times.
21. All swimmers, officials, volunteers, spectators, and visitors are required, at all times, to abide by the rules set out in the Pool Safety Operating Procedures and/or the Normal Operating Procedures & Emergency Action Plan for the facility hired for the meet. As well as comply with the relevant A.S.A. Codes of Conduct & practice

## **Fixtures**

22. The Hon. Water polo Secretary and D.C.A.S.A League Administrator shall convene a meeting of the Clubs that have entered the year’s league competitions in January for the purpose of arranging the fixtures for the forthcoming season. Clubs may arrange fixtures prior to the meeting.

With relevance to the Ladies league the fixtures meeting will be held in September in the year of competition

- i. All fixtures are to be in the hands of the D.C.A.S.A League Administrator at the end of the Fixture Meeting.
  - ii. Any competing team that fails to send a delegate to the Fixture Meeting shall be liable to a fine not exceeding £25.00.
23. If both clubs fail to agree on a date for any match, and it remains un-played the D.C.A.S.A Water Polo Committee, shall rule appropriately.
24. Once fixtures have been confirmed to the Hon. Water polo Secretary, no subsequent deviation shall be allowed other than due to engagement in A.S.A., A.S.A.S.W.R., E.S.S.A. British water polo league (BWPL) or the Bristol & West Water Polo League (BWWPL) events (Special circumstances maybe considered by the D.C.A.S.A water polo committee).
  - i. Any rearrangements must be notified by the club seeking the rearrangement to all involved, including the D.C.A.S.A League Administrator, D.C.A.S.A Hon. Water polo Secretary, D.C.A.S.A Referee Coordinator and the Opposing Club at least 7 days before the original date of the match, in writing/email.
  - ii. It shall be the duty of the home club to give at least 7 days' notice to all match officials of any change of date, time or venue.
  - iii. Failure to comply with the above will result in a fine not exceeding £25 for the offending club who will also be liable for paying any expenses occurred by match officials and or the opposing club.
  - iv. with less than 24 hours will incur a fine not exceeding £50.
25. The cancellation of any game must be reported to the D.C.A.S.A League Administrator, Hon. Water polo Secretary, D.C.A.S.A Referee Coordinator immediately. The date of the re-scheduled match shall be made within 14 days of the original date and played within the league dates.

- i. Each club will only be allowed to postpone a fixture on one occasion before the fixture is considered as an “Un-played Fixture” and the outcome determined by the Water Polo Committee in accordance with the rules.
- ii. To remove doubt a maximum of two rearrangements only may be made on any one fixture. That is one per club.

26. In the event of a club

- i. cancelling on the day of a match or
- ii. failing to have seven players available to start the match within 15 minutes of the appointed time, in which case the match shall be cancelled by the non-offending team or the referee, the Polo Secretary of each club shall, within three days, submit a written report to the Hon. Water polo Secretary, D.C.A.S.A League Administrator, who in turn, shall place reports before the D.C.A.S.A Water Polo Committee who shall have the power to make all or any of the following orders:
  - a. Award the game to the non-offending team, or in cases of Force majeure; alternatively order the match to be rearranged.
  - b. Order the payment of a fine not exceeding £25 by the offending club.
  - c. Order the payment of the expenses by the offending club.

27. If a club fails to fulfil any one of its engagements on the date and time confirmed by both sides, the points shall be awarded to the opposing club.

- i. The offending Club will be deducted 2 points per match.
- ii. The defaulting club shall be liable for any expenses incurred by the opposing club both in the unfulfilled fixture and, in league competitions, the return fixture and a fine not exceeding £25 payable to the County Association.
- iii. If a team does not complete a game for any reason the Committee may, in addition to the above, set a score for the match.
- iv. Claims for expenses i.e. pool hire, must be made within 30 days to the Hon. Water polo Secretary.

28. All Competitions for competitors Under 17; as per A.S.A. rules, shall be open to mixed teams of boys and girls.

- i. In these Competitions, the Ladies Competition ball shall be used.
- ii. When a mixed team is playing, there shall be a minimum of one person of each sex present and acting in the capacity of Coach, Team Manager or Chaperone. All such persons shall be a member of a club and ASA registered.

29. If the start of a match is delayed beyond 15 minutes of the appointed starting time, the club responsible for the delay shall be liable to a fine not exceeding £25. Providing the match is able to continue if not rule 25 above is applicable.

### **Match Officials & Duties**

30. The D.C.A.S.A Referee Coordinator;

- i. Shall send to all clubs and post on the county league website a list of the appointed referees for each game.

31. The match referees shall be appointed by the D.C.A.S.A Referee Coordinator from the official list of A.S.A. SW region. Any referee unable to fulfil an appointment must inform the Hon. Referees' Co-ordinator as early as possible.

- i. Should one referee fail to appear, the remaining referee and the two captains, team managers or senior club representative present shall agree to the appointment of a replacement.
  - ii. If this is not possible, the game to continue with one referee.
  - iii. Should both referees fail to appear for a game, one, or, if possible, two referees to be appointed from those present, with the agreement of both captains' managers or senior club representative present.
  - iv. Should there be a failure to reach agreement and/or no qualified replacement referee is present a report, in writing, of the circumstances must be sent to the Hon. Water polo Secretary within 7 days by EACH club.
32. Immediately after the game match the referee(s) shall send to the D.C.A.S.A League Administrator and Hon. Water polo Secretary a fully completed (both Sides) match sheet. Electronically by phone or scan is the preferred method.
33. It will be the duty of the promoting club to provide:
- i. Competent Timekeepers and a Match secretary; all of whom must be registered members of the ASA/club.
  - ii. Equipment in good serviceable order and to the requirements of the game;
  - iii. Ensure that Referees report any deficiencies on the match record sheet.
  - iv. Clubs that fail to provide adequate officials, equipment, etc. shall be liable to a fine of £25.00 and the match will be voided.

### **Match Record Sheets and Reports**

34. At all the matches; each team, before the match begins, shall give to the Match secretary a list, in writing, of his or her players with cap numbers. At the end of each match, upon completion of the match sheet (both Sides) by the match secretary the Referees shall sign the match sheet.
35. With reference to 32 above. The original match sheet shall be sent/passed to the D.C.A.S.A League Administrator by the host Club at the earliest opportunity and not more than 14 days after the match, whether the game is played or not. Any Club, which fails to report as prescribed, shall be fined £10.00 on each occasion.
36. Where a Club wishes to report a "Deficient" evaluation of a referee, that Club shall be required to submit a detailed report within 14 days to the D.C.A.S.A Hon. Water polo Secretary and the D.C.A.S.A League Administrator.

### **Senior (male), Ladies, Under 19, Under 17, Under 15 League Competitions.**

37. The Competitions shall be conducted annually on a home & away basis and will be completed 30<sup>th</sup> September in the year of competition.
38. Each Club shall be responsible for their own travelling expenses.
39. League entries must reach the Hon. Secretary, Water Polo Committee, not later than 1<sup>st</sup> December in the year preceding the competition, accompanied by a fee as determined by the DC ASA Water Polo Committee, and approved by the DC ASA Management Committee, prior to the acceptance of entries.

There shall be leagues for

- i. Senior – Male (County Championship)
- ii. Ladies – Female (County Championship)

- ii. Junior – Under 19  
Under 17  
Under 15
40. The D.C.A.S.A Management Committee shall have the power to cancel a league if it considers there are insufficient entries.
- i. Juniors must be under the age 19 years, 17 years and 15 years respectively on December 31st in the year of the competition.
41. All league fixtures shall be arranged at a fixture meeting as detailed in condition 22.
- i. Home pools to be stated at the fixtures meeting.
  - ii. For the benefit of clarity Home Pool is the pool the host club decides to play at and does not have any relevance to the clubs “normal” pool.
  - iii. All league games to be played between 1<sup>st</sup> January and September 30<sup>th</sup>.
42. Players must be registered on the County registration website or sent electronically to the D.C.A.S.A League Administrator. General condition 2 applies in all cases.
- i. Upon receipt, the D.C.A.S.A League Administrator will issue confirmation of registration.
  - ii. Players may be registered at any time with initial squad lists submitted 2 weeks prior to the start of the competition.
  - iii. No player may compete until the notice of confirmation has been received.
43. The league competitions shall be contested on a point’s basis of two for a win and one for a draw.
- i. If two or more teams are level on points at the end of a season, the final positions shall be decided by:
    - a. The results of matches between the equal teams or, should that be identical,
    - b. Goal difference.
    - c. The team with the largest number of fulfilled fixtures will be paramount. If still equal
    - d. a play-off must take place to decide the winners and runners-up positions’
    - e. The venue and time to be decided by the Water Polo Committee. The D.C.A.S.A shall pay reasonable expenses for such play-offs.
44. The winning team and runners-up in the Senior Competition shall receive medals with the Association die thereon to a maximum of 13 per team. Clubs may apply to purchase additional medals for squad players.
45. The winning teams and runners-up in all Junior, Competitions shall receive medals with a County Centre to a maximum of 13 per team. Clubs may apply to purchase additional medals for squad players.

## **Knockout Competitions**

### **Senior (Male), Ladies, Junior, Under 19, Under 17 and Under 15.**

46. All water polo general and league conditions shall apply to this competition with the additional points below.



47. The Competitions shall be conducted annually on a “home & away basis”; first team out of the hat is the Home team, and contested between the 1<sup>st</sup> September and 31<sup>st</sup> December in the year of competition. The preliminary rounds & quarter finals to be played before 30<sup>th</sup> October, Semi-finals in November and Finals in December in the year of competition. An extension of the playing season may be granted in extenuating circumstances for force majeure at the discretion of the D.C.A.S.A Water polo committee.
48. Knockout competitions will consist of
- i. Senior Men (County Championship)
  - ii. Ladies (County Championship)
  - iii. Junior – Under 19  
Under 17  
Under 15
49. The Senior Men and Ladies Competitions shall be classed as Championships.
50. All Junior Competitions shall be Age Group Competitions.
51. Juniors competitors be under the respective ages as on December 31<sup>st</sup> in the year of competition.
52. Each Club shall be responsible for their own travelling expenses.
53. In the event of a match not being played, the D.C.A.S.A water polo committee shall decide the outcome.
54. Entries must reach the D.C.A.S.A Hon. Water polo Secretary, not later than 1st June in the year of competition or as specified on the entry form, accompanied by a fee as determined by the DC ASA Water Polo Committee, and approved by the DC ASA Management Committee, prior to the acceptance of entries. Condition 3 applies.
55. All knockout matches to be played by December 31<sup>st</sup>.
- i. The draw shall be made by the Water Polo Committee.
  - ii. The first club drawn shall play at home.
  - iii. In all rounds the home team must offer dates within fourteen days of notification of their opponents.
56. If a club withdraws from a competition after the draw has been made, it shall be liable for a fine not exceeding £25. There will be No refund of entry fee.
57. Any players not registered for the current League season must register as per 42 above.
58. The competitions shall be decided on a knock out principle.
- i. All matches shall be played to a finish.
  - ii. In the event of the score being level at the expiration of normal time, the match will go to penalties, in accordance with the Rules of Water Polo until a decision is reached.
59. The officials for a cup match shall not be appointed until the contestants are known, and then neutral referees, where practical, shall be appointed by the D.C.A.S.A Referee Coordinator.
60. The winning teams and runners-up in the Senior and Ladies Competitions shall receive medals with the die of the Association thereon to a maximum of 13 per team. Clubs may apply to purchase additional medals for squad players.

61. The winning teams and runners-up in the Junior Competitions shall receive medals with a County Centre to a maximum of 13 per team. Clubs may apply to purchase additional medals for squad players.

### **Under 13 Competition.**

62. All water polo general and league conditions shall apply to this competition with the additional points below.
63. Entries must reach the Hon Secretary, Water Polo Committee, not later than 1<sup>st</sup> December prior to the competition.
64. All games must be played between 1st January and 30th November inclusive.
65. The winning team and runners--up shall each receive medals with the County Centre to a maximum of 13 per team. Clubs may apply to purchase additional medals for squad players. The presentations will be made at the Knock Out Finals.
66. This competition will be made up of 4 round robin tournaments held evenly throughout the competition dates. Each Club entered shall be entitled to host a tournament at a Pool nominated by them, agreement about who will host each round will be made between the clubs entered.
67. Each tournament will last for 3 hours with each game having 2 halves with running clock. Size 4 balls will be used. The host club shall be responsible for pool hire costs.
68. Players will be aged 12 years old or younger as at 31<sup>st</sup> December of the competition year, subject to the minimum age requirements as stated in 10 (1).

73. Trophies Table

<b>League Trophies</b>	
Dewar Shield	Senior
Dowrant Trophy	Ladies
Baigent Trophy	Under19
Palmer Shield	Under 17
J W Salter Trophy	Under 15
<b>Under 13 Competition</b>	
Vanstone Trophy	Under 13
<b>Knockout Trophies</b>	
The Challenge Cup	Senior Knockout
Centenary Trophy	Ladies
The Tucker Shield	Under19
Westacott Cup	Under 17
Legg Cup	Under 15